

# Inkpen Parish Council



**Minutes of the meeting of Inkpen Parish Council, held on Monday 10th November 2025 at 7pm in Inkpen Village Hall**

**Present:**

Councillor John Corne (Chairman), Mark Bates, Clare MacInnes and James Fisher.

In attendance: District Councillor Tony Vickers and 9 members of the public.

**1. To receive apologies for absence**

Apologies were received from Councillor Brian Cox, Councillor David Thomas, and District Councillors Dennis Benneyworth and Denise Gaines.

Clerk: Apologies received – Councillor Mark Bates took the minutes.

**2. To receive any Declarations of Interest**

There were no declarations of interest.

**3. Planning**

**3.1 Applications**

**25/01904/HOUSE – Little Eaves, Heads Lane**

The owner presented the application. As the development does not impact neighbouring properties, the Parish Council raised no objection (4 in favour).

**25/02051/HOUSE – Sandham House, Sandham Green - No objection .**

**25/02144/HOUSE – Michaelmas Cottage, Heads Lane - No objection.**

**25/02155/HOUSE – Totterdown Lodge, Totterdown - No objection, with the condition that the new outbuilding must not become a separate dwelling or be sub-let.**

**25/02218/CERTE – Altius, Heads Lane.** The owner provided background information. District Cllr Vickers advised that the application will be “called in”. The PC objected (3 in favour of objection, 1 abstention).

**25/02360/HOUSE – 14 Great Common - No objection.**

**25/02272/LBC – Box Cottage, Lower Green - Neighbour concerns about drainage were discussed. No objection.**

**25/02451/HOUSE – The Briars, Heads Lane - Although retrospective, no objection.**

**3.2 Decisions**

None.

**3.3 Planning applications received after the agenda publication**

None.

**4. To confirm and sign the minutes of the meeting held on 8th September 2025**

RESOLVED: The minutes were confirmed and signed as a true and accurate record.

**5. To confirm and sign the minutes of the extraordinary meeting held on 22nd September 2025**

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RESOLVED: The minutes were confirmed and signed as a true and accurate record.

## **6. Matters Arising from 8th September meeting**

None.

## **7. Matters Arising from 22nd September meeting**

None.

## **8. Open Forum**

Village Pond: Resident raised a query about PC supporting cleanup. PC to investigate.

Leased land between School and Robins Hill: Resident raised concerns. PC to investigate.

## **9. Councillor Vacancy**

Application received from Steven Whittaker. Co-opted unanimously (4). Clerk to arrange paperwork.

**10. Bulletin Grant** There was a discussion, the PC were unable to offer further funding at this time. The Church to look into other options and com back to the PC.

**11. Local By-law – Sawmills Estate** District Cllr Vickers updated the PC regarding noise issue and whether by-law remains in effect.

## **12. Reports**

**12.1 Chair's Report** Issue raised regarding hedge between Crown & Garter and Great Common properties.

**12.2 Clerk's Report** Members' Bid Grants awarded for Pavilion tables and bench.

**12.3 District Councillor's Report** Rights of Way Improvement Plan approved.

## **14. Finance update**

**14.1 To discuss and approve payments and receipts report.** Bank access issues noted; NatWest require updated signatories. Resolved The PC agreed to the following signatories on the NatWest account Angela Boyce, Mark Bates, David Thomas and Brian Cox.

**14.2 Clerks annual pay scale review.** The Parish Council agreed to increase the Clerk's salary in line with the HALC annual pay review and corresponding pay scale.

**15. Poppy Wreath.** PC agreed not to purchase a wreath.

**There being no other business, the meeting closed at 9:15pm.**

**The next Parish Council meeting to be held on Monday 12<sup>th</sup> January 2026 at Inkpen Village hall.**